

State of Wisconsin
Town of Kinnickinnic
St. Croix County

The Town Board of the Town of Kinnickinnic, St. Croix County, Wisconsin, by this resolution, adopted by a majority of the town board on a roll call vote with a quorum present and voting and proper notice having been given, resolves and orders as follows:

WHEREAS, from time to time the Town of Kinnickinnic obtains bids for public improvements and:

Bidding of public improvements shall be in accordance with State Statutes, including Sec. 60.47 of Wis. Stats., and in accordance with Town Ordinances.

- A. A Class 1 Notice (1 insertion) shall be required before execution of a public contract estimated to be over \$5,000, but under \$25,000.
- B. A Class 2 Notice (2 insertions) advertising for proposals to perform the terms of the public contract shall be required for contracts estimated to be over \$25,000.
- C. Any project requiring a Class 1 or Class 2 Notice shall require sealed bids to be submitted, which shall be opened at a properly noticed public bid opening.

WHEREAS, the Town's goal in the bidding process is to receive the highest quality goods and services at the lowest possible cost to the tax payers; and

WHEREAS, the Town desires that all work is to be bid and contracted through a fair and ethical manner consistent with the State Statutes and Town Ordinances.

- A. Town Board or Committee members may not vote or participate in the discussion on the award of a contract if they are employed by a firm which has submitted a bid on that project.
- B. Multiple bids shall be obtained for all projects. If after advertising the project, only a single bid is obtained, the bid shall be rejected and the project re-advertised in additional newspapers and/or trade journals. If following the second bid letting, there is still only one bid, the Board may accept the lone bid.
- C. Contracts will only be awarded to the lowest responsible bidder. If the low bidder's bid is obviously non-responsive or the bidder is not deemed to be qualified by the Town Board, then the next lowest responsible bid may be accepted or all bids may be rejected and the project re-advertised.

WHEREAS, there has heretofore been no written policy for bidding of public improvement projects in the Town.

THEREFORE, be it resolved that Resolution 2009-3 dated September 1, 2009, be formally adopted by the Town and used for this purpose. The Town Clerk shall properly post or publish this resolution as required under s. 60.80, Wis, stats.

Adopted this 1 day of Sept, 2009

Roger Van Beek Roger Van Beek, Town Chair

Lola Higgins Lola Higgins, Clerk