

**Town of Kinnickinnic
St. Croix County, Wisconsin**

Resolution No. 2005-3

**Public Participation Procedure for Kinnickinnic Comprehensive Planning
Introduction**

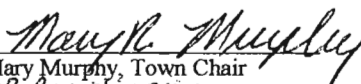
66.1001 (4) (a), Wisconsin Statutes, requires that the governing body of the local government unit adopt written procedures designed to foster public participation, including open discussion, communication programs, information services and public meetings for which advance notice has been provided, at every stage of the comprehensive plan preparation, and that such written procedures provide for wide distribution of proposed, alternative or amended comprehensive elements, an opportunity for the public to submit written comments on the comprehensive plan, and a process for the local governing body to respond to such comments.

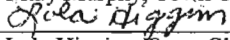
The Town Board recognizes the need for an open active public participation process to foster a strong community commitment to the development and implementation of a comprehensive plan to guide the community's future growth and development. To ensure that the public has an opportunity to be involved in every stage of the preparation of the Comprehensive Plan, the participants identify the following actions to promote and active public involvement process that provides complete information, timely public notice, full access to key decisions, and supports early and continuing involvement of the public in developing the plan.

PUBLIC PARTICIPATION PROCEDURES

- The Town Board has a duly appointed Plan Commission pursuant with 60.62 (4), Wisconsin Statutes.
- All Plan Commission meetings are open to the public and are officially posted to notify the public as required by law. A period for public comment is provided.
- The government units of adjacent or overlapping jurisdiction will be notified of the community's undertaking of the preparation of the Comprehensive Plan and their input sought on interjurisdictional issues concerning land use, municipal boundaries and service provision.
- The Town Board will receive periodic reports from the Plan Commission during the preparation of the plan and will have the opportunity to review and comment on materials developed for incorporation into the Comprehensive Plan.
- All meetings of the Town Board are open to the public and are officially posted to notify the public as required by law.
- Draft copies of the recommended Comprehensive Plan will be available at offices of the Town and other public places for the public to review and to submit written comments.
- A joint Plan Commission and Town board Public Hearing will be conducted on the recommended Comprehensive Plan prior Plan Commission adoption and the governing body enacting the plan by ordinance. The Public Hearing will be preceded by Class 1 notice under Chapter 985, Wisconsin Statutes, published at least 30 days before the hearing is held. A press release is issued and the public is invited to comment and submit written comments.
- The Town Board will consider and respond to written comments regarding the plan before enacting it by ordinance.
- The adopted comprehensive plan will be distributed to:
 - 1, Every government body that is located in whole or in part within the boundaries of the local government unit.
 - 2, The Clerk of every local government unit that is adjacent to the local government unit which is subject of the plan.
 - 3, The Wisconsin Land Council.
 - 4, The Wisconsin Department of Administration.
 - 5, The regional planning commission in which the local government unit is located.
 - 6, The public library that serves the area in which the local government unit is located.

TOWN OF KINNICKINNIC


Mary Murphy, Town Chair

Attest: 
Lola Higgins, Town Clerk

June 7, 2005