

TOWN OF KINNICKINNIC
MUNICIPAL EMERGENCY OPERATIONS PLAN

AUGUST, 2009

Legal Basis

The legal basis for the development of this municipal emergency plan is stated in the following documents:

PUBLIC LAW 93-288 Robert T. Stafford Disaster Relief Act
103-337 National Defense Authorization Act for FFY 1995

WISCONSIN STATUTES PERTAINING TO EMERGENCY MANAGEMENT (GOVERNMENT)

21.11	Call to Active Service
26.97	Law Enforcement and Police Power (Town Chairs)
59.025	Administrative Home Rule
59.026	Construction of Powers
59.031	County Executive (2) Duties and Powers
59.033	County Administrator (2) Duties and Powers
59.05	Chairperson; Vice Chairperson; Powers and Duties
59.07	General Powers of County Board (146) Local Emergency Planning Committees
59.08	Public Work, How Done; Public Emergency
59.083	Consolidation of Municipal Services, Home Rule, Metropolitan District
59.24	Peace Maintenance
61.34	Powers of Village Board
66.325	Emergency Powers
83.09	Emergency Repairs of County Trunk Highways
166.03	(1) Powers and Duties of Governor (4) Powers and Duties of Counties and Municipalities (5) Powers and Duties of Heads of Emergency Management Services
213.095	Police Power of Fire Chief, Rescue Squads
895.483	(2) Civil Liability Exemption; County Emergency Response Team

COUNTY ORDINANCES

315(93)	Emergency Government Program Ordinance
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ACRONYMS

CP	Command Post
DNR	Department of Natural Resources
EMS	Emergency Medical Services
EOP	Emergency Operations Center
PIO	Public Information Officer
UDSR	Uniform Disaster Situation Report
WEM	Wisconsin Emergency Management

TOWN OF KINNICKINNIC

MUNICIPAL EMERGENCY OPERATIONS PLAN

A. Purpose:

This municipal plan has been developed to provide procedures for the Town of Kinnickinnic government to follow and respond to various types of emergencies or disasters that may affect the community. It provides a link to procedures that will be used by county government since the Town Of Kinnickinnic is part of the county emergency management program. This municipal plan is to be used in conjunction with the St. Croix County Emergency Operations Plan (EOP). The municipal plan will be maintained in accordance with current standards of the St. Croix County EOP and in accordance with municipal government. Review of this municipal plan shall be accomplished concurrently with the county plan.

B. SITUATIONS AND ASSUMPTIONS

Several types of hazards pose a threat to the lives, property or environment of St. Croix County. Some of these hazards include:

Severe Weather: Tornado, Straight Line Winds, Lightening, Blizzards, Ice Storm.

Flooding: Local Heavy Rain, Down Stream Flash Floods.

Fires: Man Made, Wild Fire.

Disease-(people-animals): Communicable, Air Borne, Water Borne.

Hazardous Materials: Transportation Accidents, Aviation, Commercial.

Energy Shortage: Supply Oriented, Storm Related either Local or Countywide.

Terrorism: Threat of War related incidents may be related to; Nuclear, Biochemical, or Conventional Attack.

A complete listing of these hazards are outlined in the St. Croix County Hazard Analysis. A copy of this is located in the County Emergency Management Office.

C. CONCEPT OF OPERATIONS

Municipal officials have primary responsibilities for disasters which take place in the municipality. They will activate the appropriate municipal agencies to deal with the disaster. The chief elected municipal official or the County Municipal Emergency Management Director is responsible for coordinating the response of municipal agencies and coordinating the response with county officials if county assistance is necessary.

- (1) Town of Kinnickinnic Chairperson shall assess the nature and scope of the emergency or disaster.
- (2) If the situation can be handled locally, do so using the procedures in this plan as appropriate.
 - a. The County Emergency Management Director advises the Town of Kinnickinnic Chairperson of the nature and extent of the emergency or disaster if known.
 - b. Town of Kinnickinnic Chairperson declares a local state of emergency and notifies the County/Municipal Emergency Management Director of this action.
- (3) If municipal resources become exhausted or if special resources are required, request county assistance through County/Municipal Emergency Management Director.
- (4) If assistance is requested, the County/Municipal Emergency Management Director assesses the situation and makes recommendations to the Town of Kinnickinnic Chairperson.
- (5) If assistance is requested, the County/Municipal Emergency Management Director will do the following (to the extent possible)
 - a. Activate the County EOC, which is located at 1101 Carmichael Road in the lower level (Community Room) of the St. Croix County Government Center.
 - b. Implement the county EOP.
 - c. Respond with county resources as requested.
 - d. Activate mutual aid agreements, if not already activated.
 - e. Coordinate county resources with municipal resources.
 - f. Notify Wisconsin Emergency Management (WEM) Regional Director.
 - g. Forward Uniform Disaster Situation Report (UDSR) form to the State.
 - h. Assist municipality with prioritizing and allocating resources.
- (6) If municipal and county resources are exhausted, the County/Municipal Emergency Management Director can request State aid through WEM.
- (7) If State assistance is requested, the WEM Administrator in conjunction with the Regional Director and County/Municipal Emergency Management Director assess the disaster or emergency situation and recommend what personnel, services and equipment be made available for response, mitigation or recovery if needed.
- (8) The WEM Administrator notifies the Governor and makes recommendations.
- (9) If State assistance is granted, procedures will be followed as stated in the Wisconsin EOP and County EOP.

A. ORGANIZATION

SEE ATTACHMENT 1-Local Emergency Personnel Alert List.

SEE ATTACHMENT 2- Emergency Telephone List

SEE ATTACHMENT 3- Local Emergency Heavy Equipment List

E. RESOURCE MANAGEMENT

Additional support for St. Croix County Departments may be requested through the County/Municipal Emergency Management Office.

SUPPORT FROM STATE AND FEDERAL AGENCIES

Information and assistance in securing State and Federal support may be obtained by contacting the St. Croix County/Municipal Director. Request for National Guard assistance should be channeled through the County/Municipal Emergency Director to the WEM Regional Director to WEM Administrator.

F. PLAN DEVELOPMENT AND MAINTENANCE

The Town of Kinnickinnic EOP Development Team is composed of representatives from the Town Board. They are responsible for developing and maintaining this plan.

This Team meets on an as-need basis or as determined by the Town of Kinnickinnic Chairperson. The Team reviews incidents, changes, and new information and makes revisions on this plan, every year at the ~~Annual~~ Meeting in April. *May*

The Team also conducts after-action reviews of all exercises and major incidents.

G. LINE OF SUCCESSION

The Town of Kinnickinnic line of succession with authority to act on behalf of the Town of Kinnickinnic in the event of natural or man-made disasters or emergencies.

The order is as follows:

- 1, Town Chair
- 2, Supervisor #3
- 3, Supervisor #4
- 4, Supervisor #2
- 5, Supervisor #1
- 6, Clerk

Please see attachment 1, LOCAL EMERGENCY PERSONNEL ALERT LIST, for the names of the elected officials currently holding these offices.

ATTACHMENT #1

LOCAL EMERGENCY PERSONEL ALERT LIST

Town of Kinnickinnic Office

Kinnickinnic Town Hall

1271 County Road J

River Falls, WI 54022

Town Chairperson

Roger Van Beek

578 Hwy 65

Roberts, WI 54023

715-760-0202

Supervisor #4

John Humphrey

1189 River Drive

River Falls, WI 54022

715-426-9493

Supervisor #1

Mary Murphy

286 State Road 65

River Falls, WI 54022

715-425-6174

Clerk

Lola Higgins

1465 Evergreen Drive

River Falls, WI 54022

715-821-0382

Supervisor #2

Milo Oppgard

1068 River Drive

River Falls, WI 54022

715-425-7136

Building Inspector

Dave Phillipps

389 Pleasant Ave

River Falls, WI 54022

715-426-9738

Supervisor #3

Bill Gnatzig

431 Valley View Road

Roberts, WI 54023

715-425-9979

ATTACHMENT 3

LOCAL EMERGENCY HEAVY EQUIPMENT LIST

1, Bettendorf Excavating - River Falls, WI

John and Candace Bettendorf

Office Phone: 715-425-6200

Office fax: 425-8466

John Mobile: 715-821-6232 (this is the most efficient way to reach John)

Candace Mobile: 715-821-6228

2, F & K Excavating - River Falls, WI

Chris Kusilek- Owner

Chris Kusilek home: 425-0301

Chris Mobile: 715-760-1712

JCE Tree Service

Joe Cardin, owner

Contact Joe at 651-399-1341

Darrell's Septic Service

Darrell Dunn owner

Office : 715-425-1025

Darrell Mobile: 715-760-1025

ATTACHMENT 4

ST. CROIX COUNTY PUBLIC WORKS CONTACT RESOURCE LIST

St. Croix County Hwy Dept	Tim Ramberg	715-796-2227 (O)	715-425-3725 (O)
	James Harer	715-796-2227 (O)	715-425-3725 (O)
City of Hudson	Tom Zeuli	715-381-3889 ©	715-386-5049 (H)
	Jim Schreiber	715-381-3887 ©	715-749-3431 (H)
	Weekend/Holiday maintnenance	715-386-4769	
	Dennis Christophersen		715-386-5981(H)
	JJ Barnes	715-377-6335 ©	715-377-0981(H)
City of New Richmond	Dan Koski	715-246-4268 (W)	715-977-2053©
City of River Falls	Lanny Gleason	715-425-0925 (O)	
	Mark Freeborn	Electric	715-425-0917
City Glenwood	David Booth	715-265-4928(O)	715-265-7307 (F)
Village of Baldwin	John Traxler	715-760-1440 ©	715-698-3478 (H)
		715-684-2535 (O)	
		After hrs Emer.# 715-688-6688	
Village of Hammond	Kelly@vohuclerk@centurytel.net		
Village of North Hudson	Mark Ekblad	715-386-0839 (H)	715-760-1383©
		Emer. Pager 1-800-431-8057	
		Brian Anderson	715-760-0710 ©
Village of Roberts	John Bond	715-760-1312©	715-796-5263 (H)
Village of Somerset	Bob Crotty	715-247-5555(O)	715-247-5790 (F)
Village of Star Prairie	Brody Larson	715-248-3933 (W)	715-248-3226 (H)
Village of Wilson	Steve Nielson	715-772-4502 (O)	715-772-4402 (F)
Village of Woodville	Dan Peterson	715-698-2494 (O)	715-698-2697 (F)
Town of Baldwin	Services provided by St. Croix County		
Town of Cady	Dennis Blegen	715-772-3149	
	Wayne Samuel	715-664-8988	
Town of Emerald	Henry Hurtgen	715-265-7772 (O)	715-265-4878 (H)
Town of Glenwood	Joe Draxler	715-265-7023	
Town of Richmond	Warren Bader	715-246-5448	
Town of Somerset	Wally Naumann	651-238-3585©	715-247-5094 (O)
	Joe Johnson	715-760-2700©	715-247-5094(O)
Public Works			
Town Springfield	Richard Mandehr	715-772-4525(O)	715-772-3440(H)
Town of Troy	John Ruemmele	715-386-3486 (O)	715-386-3837 (F)