

TOWN OF KINNICKINNIC  
PARK BOARD ORDINANCE

NO. 1-2011

TOWN OF KINNICKINNIC

**St.Croix County, Wisconsin**  
**ORDINANCE NUMBER   i   - 2011**  
**ESTABLISHMENT OF A PARK BOARD**

**NOW THEREFORE, the Town Board of Supervisors of the Town of Kinnickinnic does ordain as follows:**

**Section One:** Definitions.

The following words, terms and phrases, when used in this document, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

(1) *Park Board* means the Town of Kinnickinnic Park Board

(2) *Park, town park*, mean all lands and water heretofore and hereafter acquired by the Town for park or recreational purposes or placed under the jurisdiction of the Park Board and includes without limitation, parks whether on Town owned property or privately owned lands the use of which has been granted to the Town for park, recreational or like purposes. The following areas are designated as Kinnickinnic Town parks:

- a. Ball Field at Town Hall property
- b. Future park area as designated by the Town Board

(3) *Special recreation area, public access and boat landing* mean all lands and water heretofore and hereafter acquired by the Town for day use purposes or placed under the jurisdiction of the Town, and included, without limitation, boat landings, public access points and privately owned lands, the use of which has been granted to the Town for recreational or like public purposes. The following areas are designated as town special recreation areas:

- a. Existing lands designated as Public Access
- b. Future public access areas as designated by the Town Board

(4) *Town* means Town of Kinnickinnic

**Section Two:** Applicability.

Except when the context provides otherwise, the provisions of this ordinance shall apply to all lands, utilities, structures and property owned, leased or administered by the Town and/or under the management, supervision and control of the Park Board.

### **Section Three: Authority and Creation of Park Board.**

- A. There is hereby created a Town Park Board, pursuant to the authority granted by Wis. Stat. 27.13 and 27.08., and pursuant to the authority vested in the Town Board by action of the Town Meeting conferring village powers on the Kinnickinnic Town Board.
- B. The Park Board shall consist of five or more citizens including one Town Board Supervisor. The Town Board member shall be appointed by a two-thirds vote of the Town Board upon creation of the Park Board and during each June thereafter. The citizen members shall be appointed by the Town Chairperson upon creation of the Park Board to hold office for a period ending one, two, and three years, respectively, from the succeeding first day of July. Thereafter, during June, two such members shall be appointed annually for a term of three years.

### **Section Four: Committee Proceedings:**

- A. The Park Board shall elect a Chairperson, Vice Chairperson and Secretary, who shall keep records of its proceedings. These records shall be filed with the Town Clerk and shall be public records.
- B. Park Board Action. All action taken shall require the affirmative vote of a majority of the members of the Park Board in attendance.
- C. Costs and Expenses. All costs and expenses of the Park Board shall be approved by the Town Board before they are incurred.
- D. Members serve at the discretion of the Town Board.
- E. Meetings. The Park Board shall meet monthly, except as the Park Board may adjourn or postpone meetings from time to time. Meeting dates are determined by the Park Board with agenda items posted as required in Wisconsin Statutes. Whereas one member of the Park Board is a Town Supervisor, and that Supervisor may not be able to attend every meeting, another Supervisor may attend and act in his or her behalf.
- F. The Park Board may adopt rules governing its own proceedings, not inconsistent with this Ordinance.

**Section Five:** Responsibilities and duties of the Park Board. The Park Board shall be an advisory board, making recommendations to the Town Board in the areas set forth in Wis. Stat. 27.08. The Park Board shall provide any proposed park, recreation, trails site, etc. to the Plan Commission for review and recommendation to Town Board. The Park Board shall report its findings and recommendations to the Town Board for final approval. From time to time the

Town Board may prescribe additional duties to the Park Board. Specific powers and responsibilities of the Park Board include:

- A. *Generally.* Annually at the budget meeting, the Board shall present to the Town Board for its consideration a work plan for the ensuing calendar year together with a detailed recommended budget. The work plan and budget adopted by the Town Board at this meeting shall serve as a directive to the Park Board and shall establish the limits as well as purpose for which expenditures may be made. Subject to budget limitations, the Park Board shall have the responsibilities detailed in subsections B and C of this section.
- B. *Long Range Plan.* The Park Board shall prepare and present to the Town Board for its consideration a long range plan for each Town park.
- C. *Annual Report.* The Park Board shall prepare and present an annual report of its activities to the Town Board. This shall be due April 1<sup>st</sup> each year.

**Section Six:** Severability.

A judicial determination that any portion of this article is invalid shall not invalidate the entire article but only the portion identified by the court. Any such determination of invalidity shall not operate retroactively.

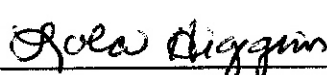
**Section Seven:** Effective Date.

This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Dated this 5 day of July, 2011.

**TOWN OF KINNICKINNIC by:**

  
\_\_\_\_\_  
Roger Van Beek, Town Chair

Attest:   
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Adopted this 5 day of July, 2011  
Date Published/Posted: 7/11/11

Lola Higgins, Town Clerk