

TOWN OF KINNICKINNIC

TOWN BOARD MEETING

JUNE 3, 2008

- I. Call to order, meeting was called to order by Chair Roger Van Beek at 7:00 pm.
- II. Roll call: present was Chair Roger Van Beek, Mary Murphy, Milo Opegard, John Humphrey, Bill Gnatzig, also present was Treasurer, Brenda LaValley, Clerk, Lola Higgins and Town Engineer, Dave Simons.
- III. Statement of Public Notice was given and put on file for public record.
- IV. Clerk's report was given and put on file for public record. A motion was passed to approve the minutes from the May 6, 2008 Town Board meeting BG/JH all in favor.
- V. Treasurer's report was given and put on file for public record.
- VI. There was no Building Inspector's report.
- VII. Public Comments, John Humphrey said that if the Youth Baseball team won a trophy, would we like to display it in the town hall. Bill Gnatzig asked that a flag should be displayed in the town hall; Roger Van Beek said it would be an agenda item at the next meeting.
- VIII. New Business
 - a. Buell Consulting/Verizon Wireless, discussion and action on cell tower NE ¼ of NE ¼, Section 21. Verizon is looking at putting a tower on Tom Lowe's property. It will be a 75 foot by 75 foot fenced in area, a blue tower with antenna on top, it would measure 199 feet high. The tower will also accommodate two other wireless providers. The Board discussed maintenance to the tower or building, if there are weight restrictions on the road, the time table of when Verizon plans to build the tower, and what procedure is in place if the tower is no longer in use. Rob Vierh, representative for Verizon explained that there is a Bond with the County to have the tower removed in 12 months if it is no longer in use. Mary Murphy explained that Mr. Severson has a field nearby where he and others occasionally land their air planes and they would need to be aware of the towers location. A motion was passed to approve the 199 foot mono pole on 30th Ave for Verizon Wireless, with appropriate landscaping and suitable access road. JH/MM all in favor. The Board then asked Mr. Vierh for a landscape drawing.
 - b. Road Committee recommendations for 2008, roads, ditches and trees. Discussion and action. Dave Simons from SEH gave the Board a handout. (on file for public record) The Road Committee put together a plan after the Road Review. They felt the plan was the best approach for 2008. Dave Simons explained the expenses and what would be done. Trees, ditches potholes, crack sealing, were the discussion, along with a recommendation to have the Road Committee work on criteria and guidelines for a right of way policy and have it in writing before any of the work is done. A motion was

passed to allow Dave Simons to seek bids and bring back formal representation of work to be done on the roads and review the bids, and how much work can be done by August 2008. RVB/MM all in favor. A motion was passed, the Road Committee review bids and select who is awarded the work and make a recommendation to the Town Board. RVB/JH all in favor. Last motion was made to develop a policy and guidelines for "Right of Way Policy", cleaning ditches, culvert maintenance, and opening up views, trees and rocks in ditches. BG/MM all in favor.

- c. Park Building and Pavilion Storage unit. Roger Van Beek presented a drawing made and donated to the town of a blueprint design of a possible pavilion for the town. It would be located south of the town hall and would be a seasonal building; plumbing would be shut down for the colder months. After a short discussion a motion was passed to have the Town Chair continue to pursue and gather details and costs. BG/MO all in favor.
- d. Town Committee policy and structure guidelines. Roger Van Beek explained that there was a need to create guidelines for committees to unify and track what their functions are. Peter Bloch explained how and why the Land Committee came to be. After much discussion it was decided to table the subject to the next town board meeting and over the next month the committee members would write their mission statement and it would go to the town board for approval, and guidelines would be set.
- e. Pest Control. Roger Van Beek got a bid from a company in Roberts that would spray the town hall twice a year to keep down pests. A motion was passed to have the town chair spend up to \$300 on pest control. BG/JH all in favor.
- f. Pay Bills, a motion was made to pay the bills, MO/JH all in favor. Brenda LaValley said the CD will be cashed out this week and put into the account.
- g. Chair Announcements, June 10 will be a special Plan Commission meeting. June 18 a regular Plan Commission meeting and July 1 will be the regular Town Board Meeting.
- h. A motion was made to adjourn the meeting JH/BG all in favor.